

## **Supplementary Information**

**HAVANT BOROUGH COUNCIL  
FIVE COUNCILS' PARTNERSHIP CORPORATE SERVICES JOINT COMMITTEE  
17 September 2018**

I am now able to enclose, for consideration at next meeting of the Five Councils' Partnership Corporate Services Joint Committee to be held on 17 September 2018, the following supplementary information that was unavailable when the agenda was printed.

**Agenda No    Item**

**8            Overview and Scrutiny Arrangements**

**1 - 4**

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<b>Joint Committee</b>	<b>Date</b> 17 <sup>th</sup> September 2018	<b>Item No. 8</b>
<b>Title</b> Overview & Scrutiny Arrangements	<b>Authority</b> All	
<b>Decision Classification</b> N/A	<b>Notice Period</b> N/A	
<b>Chief Officer</b> Client Relationship Director	All	

Recommendation:

**To recommend to the Full Councils of each authority forming the partnership that the Five Council’s Joint Scrutiny Committee be dissolved and the scrutiny function detailed within the attached Terms of Reference be returned to each individual authority.**

## 1 Introduction

The Joint Scrutiny Committee was set up in 2016 with the Terms of Reference as defined in the appendix to this document.

Whilst the Five Councils Partnership Corporate Services Joint Committee carries out the strategic, financial and operational functions delegated to it by the partner authorities, any decisions taken remain decisions of each individual partner authority. It is therefore proposed that the Joint Scrutiny Committee is dissolved in favour of individual authorities scrutiny arrangements.

## 2 Further Context

The Five Authorities whom are party to the Contract with the shared external provider do not constitute a new or different legal entity when working with the suppliers. The five authorities are individual legal entities working together governed through the Inter Authority Agreement. Each Authority remains responsible for its own decisions and is accountable for them.

With limited powers, the Joint Scrutiny Board Members agree that their services add best value when deployed through the five authorities individual scrutiny arrangements where they can call-in decisions and scrutinise performance.

Should any authority Overview and Scrutiny members wish to scrutinise any aspect of the contact or its delivery it can do so through local O&S arrangements.

### **3 Conclusion**

It is therefore recommended that the committee recommend to the full councils of each authority that the joint scrutiny committee be dissolved and that any scrutiny of the Contract or Client Team be undertaken through individual authorities O&S Plans. Officers recommend that O&S activity is coordinated across the authorities to reduce duplication of resources.

Joint Scrutiny Committee means the joint committee established under [section 101(5) of the Local Government Act 1972 and section 20 of the Local Government Act 2000] by the parties to be responsible for the overview and scrutiny of the Joint Committee management of the Corporate Services Contract, the terms of reference of which are set out at Schedule 2

## **Joint Overview and Scrutiny Committee draft terms of reference**

### **1. Terms of Reference**

- 1.1 To scrutinise decisions made or other action taken, by the Joint Committee in connection with the provision of services through the joint procurement of corporate services.
- 1.2 To act as a consultative body for the Joint Committee responding to requests in relation to new and changed policies and services in relation to any matter within their purview.
- 1.3 To monitor and review the performance of the Joint Committee.
- 1.4 To make reports or recommendations to the Local authorities and Joint Committee with respect to the provision of services through the joint procurement of corporate services.
- 1.5 The committee shall prepare an annual report for the Councils.

### **2. Composition of the Committee**

- 2.1 The committee shall consist of ten Councillors to be made up of two Councillors from each authority.
- 2.2 With the exception of Cabinet members, any Councillor of the respective Council may act as a substitute for the nominated member.
- 2.3 Each Council may change their nominated Councillor at any time.
- 2.4 The committee may co-opt external representatives or appoint advisors as it sees fit.

### **3. Administration and proceedings of the Committee**

- 3.1 The administration and chairmanship of the committee shall rotate between the councils on an annual basis.

3.2 The committee shall follow the procedures of the hosting council.